

Local History Collection
South Pasadena Public Library
South Pasadena, California

South Pasadena Public Library Archive

Name: **South Pasadena Public Library** **MC0010**

Materials: Annual Reports, Blueprints, Correspondence, Ephemera, Programs, Maps

Dates: 1880-2019

Volume: 6.204 cubic feet (2 rolled material boxes and 4 document boxes)

Donation: N/A

Usage: Unless otherwise stated by SPPL staff, these records are open for research without restrictions.

Historical Note

Incorporated in 1888 by a group of colonists from Indiana, the city of South Pasadena has been dedicated to the public library for over 130 years. The first free reading room and circulating library was opened on February 14, 1889 just a few blocks from the current location of the South Pasadena Public Library. This reading room remained active until 1895 when, with the enthusiastic support of the public, city council passed a resolution to establish a free public library maintained through taxation. Thus, the first City-operated public library was created. By 1902 the South Pasadena Public Library was a community staple, owning approximately 3,000 volumes and quickly outgrowing its quarters. With the assistance of a \$10,000 grant from the Carnegie Corporation, the Library constructed a new building.

The South Pasadena Public Library, located in the historic Mission West District of South Pasadena, California, was opened in 1908. Since this first construction, the Library has continued to grow and thrive. Carnegie funded the construction of 142 public libraries in the state of California. Today, the South Pasadena Public Library is one of only 37 Carnegie Libraries in California that remains an operational public library. The ongoing resilience of the South Pasadena Public Library is due entirely to the dedication of City government and local residents to literacy, preservation, and local history.

Collection Description

This collection contains materials collection by the South Pasadena Public Library. These materials include library blueprints, materials related to the annual summer reading programs, annual reports, manuscript histories of the library, artwork, library event documents, and ephemera.

Series and Subseries

I. Rolled Materials **2 boxes**

This series contains rolled architectural blueprints. Dated from 1981 to 2002.

II. Summer Reading Programs **7 folders**

This series contains materials and ephemera related to the South Pasadena Public Library summer reading program. Dated from 1961 to 2019.

III. Annual Reports **3 folders**

This series contains annual library reports. Dated from 1896 to 1929.

IV. Library Histories **1 folder**

This series contains library histories written by both local historians and library staff. Dated from 1897 to 1982.

V. Library Ephemera **5 folders**

This series contains library ephemera including library handouts, newspaper articles, surveys, and artwork. Dated from 1880 to 1986.

VI. 1982 Library Renovation Documents **8 folders**

This series contains documents related to the 1982 library renovation. Dated from 1975 to 1978.

VII. Library Board of Trustees **2 folders**

This series contains documents from the Library Board of Trustees and their meetings. Dated from 1889 to 1916.

VIII. Financial Documents **1 folder**

This series contains documents related library finances. Dated from 1907 to 1930.

IX. City and Departmental Documents **1 folder**

This series contains proclamations, agreements, and certificates. Dated from 1898 to 2000.

X. Prop L Documents **1 folder**

This series contains documents related to Prop L. Prop L was a voter-supported tax increase for the South Pasadena Public Library. Dated from 1993 to 1995.

XI. Library Events **1 folder**

This series contains announcements, handouts, and advertising for

library events. Dated from 2008 to 2018.

XII. Special Book Collections

1 folder

This series contains documentation of special book collections for display in the library. Dated from 2017 to 2018.

XIII. Library Artwork

1 folder

This series contains documentation related to artwork in the library. Dated from 2017 to 2018.

Container List

I. Rolled Materials, [1981-2002]

<u>Location</u>	<u>Contents</u>	<u>Dates</u>
MC0010 01	Architect Drawing for Community Room	2002
MC0010 01	Library Blueprints	1981
MC0010 02	Library Blueprints	2002

II. Summer Reading Programs, [1961-2019]

<u>Box</u>	<u>Folder</u>	<u>Contents</u>	<u>Dates</u>
03	1	Ribbon	2009
03	1	Patch	2009
03	1	Festival of Balloons Program	2009
03	1	Summer Reading Materials	1998
03	1	Summer Reading Materials	1996
03	1	Summer Reading Materials	1997
03	2	Photographs	1961
03	2	Photographs	1970
03	2	Photographs and Drawing	1972
03	2	Summer Reading Packet	1997
03	2	Summer Reading Packet	1998
03	2	Summer Reading Packet	2003
03	2	Newspaper Clipping	2012
03	3	Summer Reading Materials	1983
03	3	Summer Reading Materials	1984
03	3	Summer Reading Materials	1985
03	4	Summer Reading Materials	1986
03	4	Summer Reading Materials	1987
03	5	Summer Reading Materials	1988
03	5	Summer Reading Materials	1989
03	5	Summer Reading Materials	1990
03	5	Summer Reading Materials	1991
03	6	Summer Reading Materials	1992
03	6	Summer Reading Materials	1993
03	7	Summer Reading Packet	2019

III. Annual Reports, [1896-1929]

<u>Box</u>	<u>Folder</u>	<u>Contents</u>	<u>Dates</u>
03	8	Annual Report	1914
03	8	Annual Report	1915
03	8	Annual Report	1916
03	8	Annual Report	1917
03	8	Annual Report	1918
03	8	Annual Report	1920
03	8	Annual Report	1921

03	8	Annual Report	1922
03	8	Annual Report	1923
03	9	Annual Report	1925
03	9	Annual Report	1926
03	9	Annual Report	1927
03	9	Annual Report	1929
03	9	Annual Report	1896
03	9	Annual Report	1897
03	9	Annual Report	1898
03	9	Annual Report	1899
03	9	Annual Report	1902
03	9	Annual Report	1904
03	9	Annual Report	1907
03	9	Annual Report	1909
04	1	Annual Report	1910
04	1	Annual Report	1913

IV. Library Histories, [1897-1982]

<u>Box</u>	<u>Folder</u>	<u>Contents</u>	<u>Dates</u>
04	1	Georgia Diehl Manuscript	n.d.
04	1	Mary Murdoch Manuscript	1963
04	1	Manuscript	1960
04	1	Manuscript	n.d.
04	1	Manuscript	n.d.
04	1	John Sharp Manuscript	1897
04	1	Harold Carew Manuscript	1930
04	1	Manuscript	1931
04	1	Blanche McAllister Report	1951
04	1	Mary Murdoch Manuscript	1963
04	1	Sally Swan	1982

V. Library Ephemera, [1880-1986]

<u>Box</u>	<u>Folder</u>	<u>Contents</u>	<u>Dates</u>
04	2	Policy and Procedure	n.d.
04	2	Mary Murdoch Press Release	1960
04	2	Mary Murdoch Biography	n.d.
04	2	Copper Engraving for Diehl Bookplate	1946
04	2	Diehl Bookplate	1946
04	3	Diehl Bookplate Sketch	1946
04	3	Newspaper Articles	1889
04	3	Newspaper Articles	1893
04	3	Signature Book	1910
04	3	Speech	1889
04	4	Reading Room Act	1880
04	4	Donations	1895
06	2	Staff Meeting Notes	1931-1945

06	3	User Surveys	1984
06	3	Library Building Drawing	n.d.
06	3	No-Card System Documents	1945
06	3	Library Catalog and Finding List	n.d.
06	3	Geraldine Blevens Library Card	1968-1986
06	3	Library Brochure	n.d.
06	3	Library Handout	n.d.
06	3	Library Brochure	1978
06	3	Library Brochure	1982
06	3	Laying of Cornerstone Program	1907
06	3	Dedication Ceremony Program	1982
06	3	Library Cards	n.d.

VI. 1982 Library Renovation Documents, [1975-1978]

<u>Box</u>	<u>Folder</u>	<u>Contents</u>	<u>Dates</u>
04	5	Planning and Miscellaneous Documents	1975-1978
04	5	Patron Surveys	1977
04	6	Proposal for Renovation	1975
04	6	Proposal for Renovation	1976
04	6	Proposal for Renovation	1977
04	6	Proposal for Renovation	1977
04	7	Proposal for Renovation	1977
04	7	Proposal for Renovation	1976
04	7	Proposal for Renovation	1977
04	7	Proposal for Renovation	1977
04	7	Estimated Project Costs	1975
04	7	Agreement	1976
04	8	Funding	1982
04	8	Selection of Architect	1974-1977
04	8	Selection of Architect	1982
04	8	Selection of Architect	1982
05	1	Advisory Committee Documents	1982
05	1	Henry Wheeler, Architect	1977
05	1	Henry Wheeler, Architect	1977
05	1	Anthony and Langford, Architects	1977
05	1	Feasibility Report	1976
05	2	Dedication of Building Documents	1982
05	2	Post-Construction Problems	1982
05	3	Correspondence with City Hall	1982
05	3	Correspondence	1982
05	3	Donations for Fittings	1982
05	4	Planning with Architect	1982
05	4	Joint Facility Documents	1982
05	4	Architect Selected	1982
05	4	Floor Plans	1967-1982
05	4	Temporary Housing During Renovation	1980

VII. Library Board of Trustees, [1889-1916]

<u>Box</u>	<u>Folder</u>	<u>Contents</u>	<u>Dates</u>
05	5	Letter from Nellie Keith	1903
05	5	Correspondence	1916
05	5	President A. Moss Merwin Tribute	1904
05	5	Carnegie Correspondence	1916
05	5	Appointment of Trustees	1916
05	5	Minutes of First Meeting	1895
05	5	Letters to Board of Trustees	1916
05	6	Records	1889-1895

VIII. Financial Documents, [1907-1930]

<u>Box</u>	<u>Folder</u>	<u>Contents</u>	<u>Dates</u>
05	7	Invoice and Bid for Periodicals	1917
05	7	Account Book	1907-1918
05	7	"The Great War" Invoice	1917
05	7	Monthly Expenditures	1930
05	7	Insurance Documents	1916-1918

IX. City and Departmental Documents, [1898-2000]

<u>Box</u>	<u>Folder</u>	<u>Contents</u>	<u>Dates</u>
05	8	Carnegie Foundation Proclamation	1916
05	8	Library Construction Proclamation	1982
05	8	Year of the Reader Proclamation	1987
05	8	Volunteer Recognition Proclamation	1993
05	8	Volunteer Recognition Proclamation	1994
05	8	National Library Week Proclamation	1994
05	8	National Volunteer Week Proclamation	1994
05	8	Volunteer Recognition Proclamation	1994
05	8	National Library Week Proclamation	1995
05	8	National Volunteer Week Proclamation	1995
05	8	Volunteer Recognition Proclamation	1996
05	8	Be Kind to Animals Week Proclamation	1996
05	8	Volunteer Recognition Proclamation	1997
05	8	National Library Week Proclamation	1997
05	8	Volunteer Recognition Proclamation	1998
05	8	Be King to Animals Week Proclamation	1998
05	8	Volunteer Recognition Proclamation	1999
05	8	Volunteer Recognition Proclamation	2000
05	8	Joint Powers Agreement	1969
05	8	Joint Powers Agreement	1966
05	8	Joint Powers Agreement	n.d.
05	8	Georgia Diehl Resolution	1934
05	8	Mildred Keith Certificate	1898
05	8	Nellie Keith Retirement Resolution	1930

05	8	1987 Earthquake Report	1987
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X. Prop L Documents, [1993-1995]

<u>Box</u>	<u>Folder</u>	<u>Contents</u>	<u>Dates</u>
06	1	Library Committee Meeting Minutes	1994
06	1	News Release	1994
06	1	Press Release	1994
06	1	Press Release	1994
06	1	Yes on L Mail-Out Flyer	1994
06	1	Yes on L Door Hanger with Button	1994
06	1	Correspondence	1993-1994
06	1	Prop L Timeline and Expenses	1993-1994
06	1	Program Outline	1994
06	1	Resolution	1994
06	1	Potential Budget	1994-1995
06	1	Yes on L Flyer	1994

XI. Library Events, [2008-2018]

<u>Box</u>	<u>Folder</u>	<u>Contents</u>	<u>Dates</u>
06	4	Cuentos Con Sabor A Flyer	2018
06	4	Bookstore 34 th Anniversary Bookmark	n.d.
06	4	The Disaster Artist Author Night Ad	2018
06	4	Ray Bradbury Handout	2010
06	4	The Call of the Wild Handout	n.d.
06	4	City-Wide Reading Project	n.d.
06	4	Silent Witnesses Handout	2012
06	4	Moy Moy Handout	n.d.
06	4	Conference Room Naming Ceremony	2008
06	4	Ray Bradbury Live (forever) Handout	n.d.
06	4	Farwell to Manzanar Handout	n.d.
06	4	Gene Clark 50 th Anniversary	2017

XII. Special Book Collections, [2017-2018]

<u>Box</u>	<u>Folder</u>	<u>Contents</u>	<u>Dates</u>
06	4	Self-Growth Project	n.d.
06	4	Raising Abilities Collection	n.d.
06	4	Raising Abilities Collection	2017
06	4	Raising Abilities Collection	2018
06	4	Fitness for Life Collection	n.d.
06	4	Golden State Collection	n.d.
06	4	Golden State Collection	n.d.

XIII. Library Artwork, [2017-2018]

<u>Box</u>	<u>Folder</u>	<u>Contents</u>	<u>Dates</u>
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06	5	"The Children's Hour" Handout	2014
06	5	Mosaic Scavenger Hunt	2018
06	5	Mosaic Ribbon Cutting Event Poster	2018
06	5	Mosaic Artist - Jolino Beserra	2017
06	5	Mosaic Agreement for Services	2017
06	5	Mosaic Correspondence	2011
06	5	Joe Lino Beserra W-2	2013
06	5	Helix Foundation Grant Application	2009
06	5	Mosaic Sketches	n.d.
06	5	Mosaic Correspondence	2009
06	5	Jolino Architectural Mosaics Brochure	2008
06	5	Mosaic Correspondence	n.d.
06	5	Jolino Scope of Services	n.d.
06	5	Transparent of Stained Glass	n.d.

<u>Location</u>	<u>Contents</u>	<u>Dates</u>
Oversized	Stained Glass Cut	n.d.

Cross-Reference: Local History Files - Library

This collection was processed by Olivia Shea, June 2019.

This collection was updated by Olivia Shea, August 2019.